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To: Councillor Laing, Convener; Councillor Lumsden, Vice Convener; and Councillors Allard, Boulton, Cameron, Donnelly, Jackie Dunbar, Duncan, Flynn, Grant, Houghton, Nicoll and Yuill.

Town House,
ABERDEEN, 31 January 2018

URGENT BUSINESS COMMITTEE

The Members of the **URGENT BUSINESS COMMITTEE** are requested to meet in **Committee Room 5 - Town House** on **THURSDAY, 1 FEBRUARY 2018 at 1.30pm.**

FRASER BELL
HEAD OF LEGAL AND DEMOCRATIC SERVICES

B U S I N E S S

DETERMINATION OF URGENT BUSINESS

- 1 Determination of Urgent Business

DECLARATIONS OF INTEREST

- 2 Members are requested to intimate any declarations of interest (Pages 3 - 4)

REQUESTS FOR DEPUTATION

- 3 Requests for Deputation

GENERAL BUSINESS

- 4 Budget Setting 2018/19 - Change of Date (Pages 5 - 8)

EHRIAs related to reports on this agenda can be viewed at
[Equality and Human Rights Impact Assessments](#)

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Should you require any further information about this agenda, please contact Martyn Orchard 01224 523097 or email morchard@aberdeency.gov.uk

Agenda Item 2

You must consider at the earliest stage possible whether you have an interest to declare in relation to any matter which is to be considered. You should consider whether reports for meetings raise any issue of declaration of interest. Your declaration of interest must be made under the standing item on the agenda, however if you do identify the need for a declaration of interest only when a particular matter is being discussed then you must declare the interest as soon as you realise it is necessary. The following wording may be helpful for you in making your declaration.

I declare an interest in item (x) for the following reasons

For example, I know the applicant / I am a member of the Board of X / I am employed by...
and I will therefore withdraw from the meeting room during any discussion and voting on that item.

OR

I have considered whether I require to declare an interest in item (x) for the following reasons however, having applied the objective test, I consider that my interest is so remote / insignificant that it does not require me to remove myself from consideration of the item.

OR

I declare an interest in item (x) for the following reasons however I consider that a specific exclusion applies as my interest is as a member of xxxx, which is

- (a) a devolved public body as defined in Schedule 3 to the Act;
- (b) a public body established by enactment or in pursuance of statutory powers or by the authority of statute or a statutory scheme;
- (c) a body with whom there is in force an agreement which has been made in pursuance of Section 19 of the Enterprise and New Towns (Scotland) Act 1990 by Scottish Enterprise or Highlands and Islands Enterprise for the discharge by that body of any of the functions of Scottish Enterprise or, as the case may be, Highlands and Islands Enterprise; or
- (d) a body being a company:-
 - i. established wholly or mainly for the purpose of providing services to the Councillor's local authority; and
 - ii. which has entered into a contractual arrangement with that local authority for the supply of goods and/or services to that local authority.

OR

I declare an interest in item (x) for the following reasons.....and although the body is covered by a specific exclusion, the matter before the Committee is one that is quasi-judicial / regulatory in nature where the body I am a member of:

- is applying for a licence, a consent or an approval
- is making an objection or representation
- has a material interest concerning a licence consent or approval
- is the subject of a statutory order of a regulatory nature made or proposed to be made by the local authority.... and I will therefore withdraw from the meeting room during any discussion and voting on that item.

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COMMITTEE	Urgent Business
DATE	1 February 2018
REPORT TITLE	Budget Setting 2018/19 – Change of Date
REPORT NUMBER	CG/18/028
DIRECTOR	Steven Whyte
REPORT AUTHOR	Sandra Buthlay

1. PURPOSE OF REPORT:-

- 1.1 To request a change in date for the 2018/19 Council Budget meeting.

2. RECOMMENDATION(S)

- 2.1 That the Committee agree to change the date of the Council Budget meeting from 19 February 2018 to 6 March 2018.

3. BACKGROUND/MAIN ISSUES

- 3.1 As the Scottish Government moves the 2018/19 budget through the parliamentary process we have been advised that whilst the budget will be presented to parliament on 21 February 2018 as previously announced, it is likely the revised settlement letter will not be available until 1 March 2018.
- 3.2 The Council's Budget meeting is currently set for 19 February 2018.
- 3.3 The current budget meeting date is such that Council will be faced with making decisions and setting its 2018/19 budget without the Scottish Government budget having been passed through the parliamentary process and without being in receipt of final settlement figures.
- 3.3 With this in mind it is proposed that the date of the Council Budget meeting be changed to 6 March 2018. This date should provide sufficient time to incorporate the detail of the revised settlement whilst ensuring the Council remains within statutory timescales for setting its budget.

4. FINANCIAL IMPLICATIONS

- 4.1 There are no direct financial implications arising from the recommendations of this report although it should be noted that failure to set a budget will have financial implications.

5. LEGAL IMPLICATIONS

- 5.1 There are no direct legal implications arising from the recommendations of this report although it should be noted that there is a statutory requirement for the Council to set its Council Tax.

6. MANAGEMENT OF RISK

Financial

- 6.1 Without full detail of the financial settlement from the Scottish Government there is a risk the Council will set its budget and Council Tax at levels which may prove inappropriate once the detail becomes available. This risk is mitigated by changing the date of the budget meeting.

Other

- 6.2 Consideration has also been given to Employee, Customer / Citizen, Environmental, Technological, Legal and Reputational risks, and no risks were identified.

7. IMPACT SECTION

Economy

- 7.1 There are no direct implications on economy arising from the recommendations of this report.

People

- 7.2 There are no direct implications on people arising from the recommendations of this report.

Place

- 7.3 There are no direct implications on place arising from the recommendations of this report.

Technology

- 7.4 There are no direct implications on technology arising from the recommendations of this report

8. BACKGROUND PAPERS

None

9. APPENDICES

None

10. REPORT AUTHOR DETAILS

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